



Minutes - Meeting of the
AEG FOUNDATION BOARD OF DIRECTORS

Teleconference
6:00 PM ET (3:00 PM PT), Monday, October 9, 2023

- 1) Call to Order and WelcomePresident Kreuger

- 2) Roll Call to Establish Quorum..... Secretary Munro
In attendance: President Kreuger, Vice President Saindon, Secretary Munro, Directors Brunengo, Haneberg, Hilton, Molinari, Veter, Operations Manager Vazquez; Absent: Treasurer Morris, Directors Cooper, Evans, Goff; Guests: none.

- 3) Agenda Additions or Changes and/or Orders of the Day (Action)President Kreuger
Add 5) a) iv) Non-Disclosure and Confidentiality Agreements

- 4) Consent Agenda
a) Operations Manager's Report..... Operations Manager Vazquez
i) 2023 Donors
ii) YTD Fund Donations
Motion made to approve Consent Agenda, seconded, approved unanimously, no abstentions.

- 5) Strategic Discussions.....President Kreuger
a) Secretary's Report...Secretary Munro
i) Approval of Meeting Minutes of September 19th Board Meeting
Draft minutes in progress, approval postponed to November meeting
ii) Secretary's action on signing documents
July and August 2023 Minutes finalized and signed.

iii) Status of Policies

Action Items: BOD members to review documents from Bob Tepel
Secretary Munro finalize Gift Acceptance Policy
President Kreuger to send Director’s Handbook to BOD members.

iv) Non-Disclosure and Confidentiality Agreements

Action Items: Operations Manager Vazquez to send Non-Disclosure Agreement and Confidentiality Agreement to Directors Cooper and Molinari.
Operations Manager Vazquez to send Non-Disclosure Agreement and Confidentiality Agreement to entire BOD for next year.

b) Treasurer’s Report.....Treasurer Morris

- i) Monthly Treasurer’s Report: In BOD package
- ii) YTD Financials: In BOD package
- iii) Wells Fargo/Fidelity Account Updates – Wells Fargo account shut down as planned.
- iv) CJ’s Reports: President Kreuger reviewed 990 and CA forms and 2022 tax forms and are complete.

c) Fund Liaison ReportDirector Haneberg

Director Haneberg encountered email addresses for use for communication with Fund Champions not currently working. Communication will begin as soon as functional. ASCE will not share email addresses in
agi directory due to spam concerns. The AEGF BOD concurs. President Kreuger has some contacts with local universities and will send draft of email to Director Hilton for review.

d) Programs Committee UpdateVice President Saindon

- i) Diversity
Vice President Saindon talked to Rich Steckel, he wants to lead the fund and rename fund in Phyllis’s name. He will make a donation to the fund to extend it.
- ii) Pending Request Info
Action to send revised charters. Add to Haneberg’s email expect a communication to update/revise charter.

e) Nominations Committee Update.....Director Evans

Director Evans out of country. President Kreuger reported committee working on list of potentials. The BOD needs a member to replace Director Evans as Nominations Committee Chair at beginning of 2024.

f) President’s Report.....President Kreuger

- i) Annual Meeting
 - (1) In Kind Donations
 - Action Item: Operations Manager Vazquez to send form to BOD.
 - (2) Lemke Photos
 - Action Item: BOD members send any photos to Operations Manager Vazquez.
- ii) Communications (Quarterly Newsletter & Social Media Content)

Received write ups from 2 directors, need one more. President Kreuger hired the AEG photographer for the donor reception, photos available in about 6 weeks.

 - Action Item: Operations Manager Vazquez to send fund/scholarship/grant recipients to Director Vetter to be posted.
- iii) Donation Challenge to Board

President Kreuger presented the AEGF donation challenge to the AEG BOD. Received pledge amount of \$2500 from AEG BOD at meeting, may receive more, all of which will be matched by AEGF BOD members. President Kreuger discussed with AEG President Kalika publicizing grants and scholarships. Suggested having a nametag banner for Lemke, also a poster board, or something on their posters.
- 6) Management program and website update.....Vice President Saindon
 - a) Content generation
 - Action Item: Director Molinari to provide a write up for web site.
 - b) CRM Function
- 7) Finance Committee Report Treasurer Morris
 - i) Status report

Treasurer Morris not in attendance, no update.
- 8) New Business..... President Kreuger

none
- 9) Old Business..... President Kreuger
 - a) Action Item List.....Secretary Munro

To be discussed next meeting

Next Meeting

Monday, November 13, 2023 at 3PM Pacific / 6PM Eastern

Adjournment 3:57 PDT

Respectfully submitted by:



Rosalind Munro, Secretary, AEG Foundation

Approved by Board Action 12/11/2023