



MINUTES - Meeting of the
AEG FOUNDATION BOARD OF DIRECTORS

Teleconference
6:00 PM ET (3:00 PM PT), Monday, July 8, 2024

1) Call to Order President Saindon

2) Roll Call to Establish Quorum Secretary Munro

In attendance: President Saindon, Treasurer Morris, Secretary Munro, Directors Brunengo, Cooper, Goff, Haneberg, Hilton, Molinari, Operations Manager Vazquez; Absent: Vetter;
Guests: None

3) Agenda Additions or Changes and/or Orders of the Day (Action) President Saindon
None

4) Consent Agenda

a) Operations Manager's Report Operations Manager Vazquez

i) 2024 Donors

Greatest needs memorial to Duane Kreuger

ii) YTD Fund Donations

In BOD package

5) Strategic Discussions President Saindon

a) Foundation Management

i) Memorial

Jen Bauer and Deb Green working on AEG News article.

b) Secretary's Report... Secretary Munro

i) Approval of Meeting Minutes of June Board Meeting

Draft Minutes pending.

ii) Secretary’s action on signing documents

Signed Carolinas Charter and May Minutes and sent to President Saindon and Operations Manager Vazquez for posting on Website

iii) Status of Policies

(1) Retention PolicyDirector Cooper
It is required to have this policy. Director Cooper found one online based on CA requirements and modified it where he thought he could. AEGF has no employees, only contractors. Director Hilton volunteered to do a first pass review.

c) Treasurer’s Report.....Treasurer Morris

i) Monthly Treasurer’s Report

In BOD package

ii) YTD Financials

In BOD package

iii) Finance Committee: Call scheduled for Thurs at 12, will discuss draft budget and develop RFP for Investment Advisor Peck’s replacement.

d) Fund Liaison ReportDirector Haneberg

i) Updating Champions and Selection Committees

No new updates. **Action Item: Directors Haneberg and Hilton to check/verify contact information for Charter Champions.**

ii) Shlemon Charters

Will move forward to update charters only as needed to comply with legal requirements only.

e) Programs Committee Update President Saindon

i) Women of Steele (Vote)

Motion was made to approve the revised Women of Steele Charter, was seconded, motion was approved unanimously, no abstentions.

ii) Mathewson Fund (Vote)

Motion was made to approve the revised Mathewson Fund Charter, was seconded, motion was approved unanimously, no abstentions.

iii) Shlemon Specialty Conference (Vote)

Motion was made to approve the revised Shlemon Specialty Conference Charter, was seconded, motion was approved unanimously, no abstentions. **Action Item: Operations Manager Vazquez to send a copy to CJ to confirm endowment language was removed.**

iv) Lemke Guideline Discussion

Action Item: President Saindon to send edited version to Bill Smith.

- f) Nominations Committee Update.....Director Hilton & Director Vetter
 - i) Transition
 - ii) BOD Nominee Names

Action Item: Director Hilton to send names and short bio to Directors.

- g) Annual Meeting.....President Saindon & Director Vetter
 - i) Donor Reception
Logistics worked out with AEG meeting coordinator Heather
 - ii) Luncheon
Logistics worked out with AEG meeting coordinator Heather
 - iii) Silent Auction
Webpage is up however photos of auction items are needed.
 - iv) Projector
Treasurer Morris will bring to the meeting.
 - v) Town Hall
Three are planned, one each day. Volunteers are needed to man for each day.

- h) President’s Report..... President Saindon
 - i) Communication with AEG
AEG President Kalika and AEG Meeting Coordinator Heather have been very supportive.
 - ii) State Registrations
All are in order.
 - iii) Challenge Donation

Action Item: Directors who pledged challenge to send checks to Operations Manager Vazquez

- iv) May Newsletter / Communications – Working on draft, Director focused items are needed. **Action Item: Directors to send input to President Saindon by end of July.**
- v) Miscellaneous

None

- 6) Management program and website update..... President Saindon
 - a) CRM communication to Fund Champions.....Operations Manager Vazquez
In process of sending out access.
 - b) Website Scholarship Portal Options.....Director Cooper

Working on getting bids, will send for evaluation when all are received.

7) New Business..... President Saindon
None

8) Old Business..... President Saindon
a) Action Item List.....Secretary Munro

Ongoing: Directors to submit director focused items to Vice President Saindon for newsletter.
Directors interested in joining Finance Committee contact Treasurer Morris.

Directors to submit submissions for Facebook page, Insider News, Newsletter, Director bios to Director Vetter at least one week before posting.

Directors to submit suggestions for BOD nominations to Nominations Committee.

Next Meeting

Monday, August 12, 2024 at 3PM Pacific / 6PM Eastern

Adjournment 4:14 pm PDT

Respectfully submitted by:



Rosalind Munro, Secretary, AEG Foundation

Approved by Board Action 8/12/2024