



Minutes - Meeting of the
AEG FOUNDATION BOARD OF DIRECTORS

Teleconference
6:00 PM ET (3:00 PM PT), Monday, October 14, 2024

- 1) Call to Order President Saindon
- 2) Roll Call to Establish Quorum Secretary Munro
President Saindon, Treasurer Morris, Secretary Munro, Directors Brunengo, Buche, Cooper, Goff, Haneberg, Molinari, Vetter, Operations Manager Vazquez; Absent: Director Hilton;
Guests: None
- 3) Agenda Additions or Changes and/or Orders of the Day (Action) President Saindon
None
- 4) Consent Agenda
 - a) Operations Manager's Report Operations Manager Vazquez
In BOD package
 - i) 2024 Donors
 - ii) YTD Fund Donations: **Action Item: Mail matching donations to Operations Manager Vazquez this week.**
- 5) Strategic Discussions President Saindon
 - a) Foundation Management
Smart Charity was purchased by Labyrinth. Our Labyrinth contact did not change from Smart Charity so we have continuity. Signed paperwork for Form 990 for submittal. With Labyrinth we can access status whenever we want.
 - b) Secretary's Report... Secretary Munro
 - i) Approval of Meeting Minutes of September Board Meeting
Not yet completed, approval deferred to October meeting.

ii) Secretary’s action on signing documents

None

iii) Status of Policies

(1) Retention PolicyDirector Cooper

Director Cooper made the edits he received to the draft, it is ready to send to attorney for review. **Action Item: Director Cooper to send revised draft to EC for a quick review.**

c) Treasurer’s Report.....Treasurer Morris

i) Monthly Treasurer’s Report

In BOD package

ii) YTD Financials

In BOD package

iii) Finance Committee

Will look at financial policy this quarter.

Discussion (see h) v): What to include on in-kind contribution form; Include company paid funding for documentation.

d) Fund Liaison ReportDirector Haneberg

i) Updating Champions and Selection Committees

President Saindon has some new phone numbers for Fund Champions. **Action Items: President Saindon and anyone else who has one to send new phone numbers to Director Haneberg.**

ii) Shlemon Charters: No action

e) Programs Committee Update President Saindon

No action

f) Nominations Committee Update.....Director Hilton & Director Vetter

i) Transition

We have a slate for Vice President (Director Cooper), Treasurer (Director Molinari), and Secretary (Director Hilton) but yet for President. **Action Item: Contact President Saindon to volunteer or suggestion for President.**

g) Annual Meeting.....President Saindon & Director Vetter

Successful for AEGF. Silent Auction raised just over \$1200, Deb Green book signing raised \$1200; the Donors Reception was well attended; we have photos from the AEG photographer; a lot of students canceled; Giveaway socks and flashlight were well received.

h) President’s Report..... President Saindon

i) Communication with AEG: Going well, held first meeting with AEG in-coming President Wawczak.

ii) State Registrations: Up to date.

- iii) Challenge Donation: **Action Item: Send to Operations Manager Vazquez.**
 - iv) Miscellaneous: None
 - v) Annual Meeting BOD reimbursement or in-kind donation: see c) iii). **Action Item: Send to Operations Manager Vazquez.**
- 6) Management program and website update..... President Saindon
 Operations Manager Vazquez will add time to work on website.
- a) Scholarship Portal UpdateDirector Cooper
 President Saindon found a company that may not be so expensive. **Action Item: President Saindon to send to Director Cooper.**
- 7) New Business..... President Saindon
 K-14 Fund: Director Cooper will contact other organizations
- 8) Old Business..... President Saindon
- a) Action Item List.....Secretary Munro

Next Meeting

Monday, November 11, 2024 at 3PM Pacific/6PM Eastern

Adjournment 3:44PM Pacific

Respectfully submitted by:



Rosalind Munro, Secretary, AEG Foundation

Approved by Board Action 11/11/2024